



# BROOMFIELD SCHOOL

*Head Teacher: Mr P. P. Travis*

23<sup>rd</sup> May 2020.

## **Year 10 Pupils and 1<sup>st</sup> June 2020**

Dear Parent/Carer and Pupils,

I hope that you and your families are all keeping well.

I am writing to you as we approach the half-term holiday to update you on Broomfield School's response to the Government's expectation that secondary schools will be able to offer some face to face contact with Year 10s from the 1<sup>st</sup> June. The Government are not at this time expecting schools to be returning to full timetables or for pupils to be back in school full time, but rather schools are to offer support to supplement pupils' remote education.

In the light of this, we are currently planning to arrange the following from Monday 1<sup>st</sup> June 2020.

- The School will continue to remain open to those children classed as vulnerable and to children of key workers.
- After the half-term holiday, we shall be contacting parents of Year 10 pupils by phone to offer a face to face meeting for your son or daughter with a teacher in school.
- This meeting will last for only a brief time, 15 to 20 minutes, and is for the teacher to explore with your son/daughter how the 'remote' work is being coped with and to see how we might together improve the quality of the teaching and learning that is taking place.
  - It is important therefore that each Year 10 pupil reflects on his/her learning in each subject and comes ready to share these thoughts with us. Our aim is to ensure that we are supporting each individual pupil as fully as possible and to remove any obstacles to learning.

We are aware that some pupils will not be able to attend school. This might be for a number of reasons and for these children we shall arrange 'virtual' meetings so that they might remain safe at home.

- Some pupils will not be able to come to school because they must **self-isolate at home** because they are 'shielding', i.e. there is an underlying health condition - either concerning the pupil himself/herself or another member of the household - that requires them to remain at home because of the heightened risk.
- No one should come to school if they have any of the most important symptoms of coronavirus (COVID-19) which are the recent onset of any of the following:
  - a new continuous cough,
  - a high temperature,
  - a loss of, or change in, your normal sense of taste or smell (anosmia).

If you have any of these symptoms you should **self-isolate at home**. You must not enter the school if you have any of these symptoms, but remain at home.

- Should any member of your household have one or more of these symptoms you should **self-isolate at home**. You must not enter the school.

We are also aware that some parents will not be comfortable, just yet, with their children returning to school, even for a brief visit. For these pupils we shall also arrange 'virtual' meetings as above.



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In arranging and running these in-school meetings, we are taking measures to ensure that pupils and staff are as safe as is reasonably possible. For instance:

- No-one should come to school for a meeting if they are in one of the groups at greater risk mentioned above.
- The meetings will be at a time planned to avoid the peak-travel times so that travel is as safe as possible, including that the minimum of two-metres distance might be kept. Where reasonably possible public transport should be avoided, but where it cannot be avoided guidance can be found via the following link. It includes the emphasis on keeping two-metres distance from others, avoiding crowded transport if you cannot keep two-metres distance, avoiding touching one's own face, wearing a face covering and washing or sanitising hands. Please read the [Coronavirus \(COVID-19\): safer travel guidance for passengers](#) for fuller details. We would encourage our parents and pupils to read this guidance however they plan to travel to school.
- Pupils will be invited to school at times spread out to minimise social contact between them as much as possible.
- As on the way to and from school, once in school all are required to keep a social distance of two metres at all times.
- Pupils will be encouraged to wash their hands shortly after entry to the school.
- After the meeting, pupils will be expected to return home immediately and safely and not to congregate or socialise with others.
- Pupils and parents cannot gather at entrance gates or doors, or enter the school site (unless they have a pre-arranged appointment).
- The school will continue to be cleaned to a high standard.
- You will also be aware that the advice from the Government on keeping safe is subject to change and that therefore it is important that we – the school and parents and pupils - keep a close eye on this to ensure that we keep as safe as possible at all time and in all situations. This information is available on the Government website.

The School's risk assessment for these meetings will be available in due course on the School's website for your information.

We anticipate that all of these Year 10 meetings will have taken place within a two-week period. Before the end of this time, we expect to update you on the next steps of our support for your children. In determining these next steps, we shall be listening very carefully to Government updates.

As you will be aware from the news, the greater opening of schools from 1<sup>st</sup> June is itself still under considerable debate and therefore our plans outlined above are subject to change. If the advice from the Government does change, we shall of course keep you updated on the School's plans.

Should you have any questions or comments concerning any of the above, please do not hesitate to contact us on [office@broomfield.enfield.sch.uk](mailto:office@broomfield.enfield.sch.uk)

We wish you and your families all the very best for the half-term holiday.

Yours faithfully,

*Peter Travis*

P. P. Travis,  
Head Teacher.



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